



Hostelling International Chicago

Internship: Educational Youth Programming and Events

Supervisors: Michelle Aldridge, Education Coordinator

Get Ahead at the Hostel!

Hostelling International Chicago is a great place to gain valuable experience for your career. The hostel utilizes interns throughout the year. Internships are unpaid and many interns are able to earn college course credits while working at the hostel. HI-Chicago has three terms for internships, summer, fall and spring, and selection of interns is on a rolling basis until filled. Likewise, start and end times are flexible, established by agreement, and may factor into the selection of a certain intern application.

Benefits of interning at HI-Chicago include

- professional experience to further your career
- substantial responsibilities and direct collaboration with management
- experience with a large, nationwide nonprofit company and international association
- working in downtown Chicago, one of the USA's largest commercial centers

Basic information for all intern positions

- Some interns receive college credit for their work. We will do whatever necessary to insure that your internship meets your school's requirements.
- While all interns and volunteers should have a regular schedule, work times are flexible depending on your work or school schedule and the nature of your projects.
- Internships are unpaid.
- Accommodations are not provided for fall and spring interns. A few summer interns are provided accommodations on a limited basis.
- Decisions are made on a rolling basis. Please include your timeline for making an internship commitment in your cover letter.

Educational Youth Programming and Events Intern Responsibilities and Projects

Position Description:

Precise responsibilities will vary depending on the current projects at the time of the internship.

This list is an overview of possible responsibilities:

- Assist in curriculum development, delivery, and evaluation of all hostel educational programs
- Facilitate cultural education programs/events at the hostel and community partners
- Prepare for programs in the hostel: create marketing signs, grocery shop, and oversee dinner preparation
- Document education program events and update social media: take photos, video, etc.
- Administrative support includes research, communications with youth groups, and data entry

****Position requires some evenings and weekends with student groups*

Qualifications

- Current enrollment in institute of higher learning or graduate of same, preferable education major
- Ability to work with economically disadvantaged youth ages 8-18
- Experience with program development and delivery
- At least one strong reference
- excellent verbal and written communication skills

Requirements for spring, fall, and summer non-resident interns:

- completed application with supporting documentation
- commitment to work a minimum of eight (8) hours per week for a minimum of eight (8) weeks
- current enrollment in institute of higher learning or recent graduate of same

Requirements for summer resident interns late May to early August:

- completed application with supporting documentation
- commitment to work a minimum of twenty-four (24) hours per week for a minimum of eight (8) weeks
- current enrollment in institute of higher learning or recent graduate of same

The Educational Youth Programming and Events Intern will assist with the following programs:

- **Cultural Kitchen** partners with local teachers to expose their students to the world outside of their neighborhood and the city of Chicago. Participants learn about a country and culture that is new to them, prepare an authentic meal of the chosen culture, dine with hostel guests, and give a presentation of their focus country, before spending the night at HI Chicago.
- **Exchange Neighborhoods** partners two schools in the city of Chicago, to expose students to a school, neighborhood, and culture different from their own. Youth have the opportunity to interact with peers across the city from a different background, and break down the stereotypes and barriers that divide us. Students engage in a dynamic neighborhood exchange day and overnight at HI Chicago.
- **Community Expressions** collaborates with local students in an effort to celebrate their unique cultural identity. Students gain a deeper understanding of culture and its significance, and have the opportunity to share their individuality with hostel guests through a meaningful dinner and presentation, as well as an overnight at HI Chicago.

Application:

See the enclosed application. Internship positions are competitive and not all applicants receive a position.

Questions?

Contact Anna Henschel, Community Liaison for more information:

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Phone: 312-425-4316